



MITCHELL E. DANIELS, Jr., Governor
STATE OF INDIANA

DEPARTMENT OF HOMELAND SECURITY

JOSEPH WAINSCOTT, EXECUTIVE DIRECTOR

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Indianapolis, IN 46204
317-232-3980*

TO: SARA Title Reporting Facilities

FROM: Joseph E. Wainscott, Jr. Chair, IERC Chair

DATE: January 28, 2009

SUBJECT: SARA Title Reporting III—Emergency Planning and Community Right-to-Know Act (EPCRA)
Sections 302, 304, 311 & 312

The Indiana Emergency Response Commission (IERC) would like to thank you once again for supporting the spirit of the Emergency Planning and Community Right-to-Know Act (EPCRA), also known as the Superfund Amendment and Reauthorization Act (SARA Title III). Your diligence in meeting the statutory requirements of EPCRA in the past, present and future is invaluable to your community, the Local Emergency Planning Committees (LEPCs), emergency responders, and the IERC.

Beginning January 2009, IDEM will begin accepting online CRTK submittals through the [myIDEM](#) regulatory services portal. The [myIDEM](#) portal can be used for filing 302, 311, 312 forms and updating contact information. IDEM will no longer allow CRTK submittals through the Sara Title III online reporting application or Tier2 Submit. More information on reporting requirements is available on IDEM's [CRTK Reporting website www.in.gov/idem/5290.htm](#). Facility, contact, chemical, and storage information submitted to IDEM during the last submittal period will be available in [myIDEM](#) for inclusion in this year's submittal. You will need to register for these online services. Please go to my IDEM and register by clicking on e-services.

IDEM is taking into consideration the need for additional staff to assist CRTK filers during this transition. The following additional staff persons will be available with Marcus Johnson to take phone calls and provide assistance:

Staff Name	Phone Number	E-mail
Marcus Johnson	233 0066	mjohnson@idem.in.gov
Nick Staller	234 3478	nstaller@idem.in.gov
Kristi Dixon	233 1051	kdixon@idem.in.gov
Lara Valley	233 1521	lvalley@idem.in.gov
Tauna Earl	233 0068	tearl@idem.in.gov

Your specific question may not be answered immediately during your phone conversation but every effort will be made to get an answer promptly.

Please remember to send a copy of your completed report to your LEPC and local fire department. You should contact them to get information about what format (paper or electronic) they will accept. If you file online please do not send a paper copy to IDEM.

If you have any questions about fees for your HC-500, please call the Indiana Department of Revenue at 317-615-2589.